



Robert J Jefferson
Director

Owen Carrigan
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TOWN OF ARLINGTON
OFFICE OF EMERGENCY MANAGEMENT

Local Emergency Planning Committee
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Meeting: Wednesday May 17, 2012 9:00 am
Community Safety Building –EOC First floor

Attendance: Attendance: Robert Jefferson, AFD Chief/EMD Director; Owen Carrigan, EMD Deputy Director; Joan Roman, Public Information Officer; Christine Connolly, Director Health & Human Services; David Good, Chief Technology Officer; Rich Raymond, Armstrong Ambulance; Deputy Chief James Baily, AFD; Captain Rich Flynn, APD; DPW Director, Michael Rademacher; Arlington Town Manager, Adam Chapdelaine; and Board of Selectmen representative, Joseph Curro.

Minutes of February 15, 2012 Approved.

Update on Local, Regional, and State EM Initiatives and Meetings:

- Chief Jefferson discusses that the AFD has met the FCC requirement for narrow banding radio communication (deadline Dec. 31, 2012). The APD may not need to go to the narrowband frequency based on a change in the FCC requirements from April 2012. The APD will continue to investigate whether to make the Narrowband change.
- Chief Jefferson discusses NSTAR Responsiveness has been taken up at the MEMA level. He is still meeting with NSTAR, Bill Zamporelli, and NSTAR tells him that 2 reps are assigned to Arlington (to enable 24 hour coverage during an emergency) to improve response rates in Town. The Emergency Director, Chief Jefferson, is the point person to communicate priorities with NSTAR (downed wires), working with DPW and other Town officials. Jefferson also requested that NSTAR provide an "on the street" person during an emergency, so they could full understand Arlington's requests.
- Owen Carrigan reports the MEMA Hurricane conference was very informative.
- Jefferson and Carrigan to attend upcoming Emergency Directors' Meeting of other regions.

Training Discussions:

- Ham Radio: Carrigan, Jefferson report a great response to the ham radio operator outreach. They have the option to train those who offered assistance (after becoming MRC volunteers) or utilizing those respondents who are already trained. Jefferson, Carrigan to determine next steps.

-Sheltering Tabletop Training: The Director of Health and Human Services, Christine Connolly, identified a trainer to conduct tabletop training exercises for opening a shelter in Arlington, so the group has a better understanding on how to open a shelter, what roles people play, and how shelters work. A date will be set at the next LEPC meeting with the training anticipated for October 2012.

Regional Committee Status:

- Mystic Regional REPC (Regional Emergency Planning Committee) has accepted Arlington's request to join. The Town is currently finalizing the process. Membership in this group makes the Town eligible for federal funding and support.

NERAC Equipment and Misc. Items:

- Chief Jefferson reports that NERAC had funds Arlington could utilize for select equipment for the Town. Chosen were a new solar powered street billboard (larger than the current street billboard used) as well as barriers, cones, pumps, and a small emergency generator that was added to the Town's emergency inventory.
- Jefferson also distributed NERAC guides to DPW, APD, AFD, and H&HS and reminds members that NERAC does offer support and supplies during emergency and that Dept. Heads should be aware of what is available. NERAC has a cache in Lexington that has been utilized in the past.

New Business:

- Jefferson reports that Boston successfully banned trucks from transporting hazardous materials on their streets. Cambridge and Somerville are seeking similar bans which may push this type of traffic into Arlington. He is monitoring the situation and will report as events change.
- Jefferson welcomes Joseph Curro as the Board of Selectmen appointment to the LEPC.

Next Meeting:

September 27, 2012 at 9:00AM
Community Safety Building – EOC First Floor